



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM:	DATE: 14 September 2010
	REFERENCE: RfQ10/00225

Dear Sir / Madam:


You are kindly requested to submit your quotation for the following item before **16:30 (local time) on 5 October 2010**.

Item	Generic Description	Quantity
1.	<p>Brand new special minibus (with wheelchair access) for transportation of children with disabilities</p> <ul style="list-style-type: none"> ▪ Comply with Directive 2001/85/EC; ▪ Left hand drive; ▪ Seats: total at least 11 (including driver), including 4 for passengers with locomotor disabilities. The seats for persons with disabilities have to have the access by wheelchair; ▪ Direct access in the salon for the driver; ▪ Equipped with special secure device for lifting wheelchairs (standard and child/junior/growing pediatric wheelchairs); weight to support: min 300kg; ▪ Doors: driver and passengers (right side); rear door for access of special lifting platform for wheelchair; ▪ Seat belts for driver and passengers; ▪ Space for storing 4 folded wheelchairs; ▪ Manufacture year: 2009-2010; ▪ 5-6 Speed Mechanic Transmission; ▪ Engine: min 2.4L Diesel; power min 125HP ▪ Emission class: min Euro 4; ▪ Air Conditioning in front and rear; ▪ Salon heating; ▪ Central locking remote control; ▪ ABS; ▪ Air bags (driver and front passenger, if case); ▪ CD-MP3 player; ▪ For use in the Republic of Moldova. 	1 (one) pc

CONDITIONS	
Delivery Term (INCOTERMS 2000) & Place	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU
Delivery Place	Chisinau, Republic of Moldova
Payment Terms	100% upon delivery
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state	
Details on delivery period	Details on warranty conditions
Name and address of authorized service in Moldova	Separate quote for estimated transportation & insurance charges
List of recommended consumables and spares including prices and details on local availability for a period of one year	

REQUIREMENTS
<p><u>Language:</u> All documentation, including installation and operating manuals shall be in:</p> <p><input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others: (Romanian)</p>
<p>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:</p> <p>The quotation/offer shall contain the following:</p> <ul style="list-style-type: none"> ▪ Company profile and background information (up to 2 pages, incl. information about authorized service); ▪ Detailed description of the offered minibus (including photos); ▪ Quotation in US Dollars exclusive of VAT and customs duties (other currencies shall be converted into US Dollars at the UN Operational Rate of Exchange on the day of the competition deadline); ▪ Statement or certificate of origin for the offered vehicle; ▪ Certificates of quality for the offered vehicle; ▪ Statement on adherence to UNDP General Terms & Conditions and Payment & Delivery Terms above; ▪ Additional information as requested under the "Please state" section; ▪ Offers shall be presented in English or Romanian.
<p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> ▪ Minimum 5 years of experience in the field/ presence on the market; ▪ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms; ▪ Availability of authorised service in Chisinau, Moldova; ▪ Availability of certificates of quality for the offered vehicle; ▪ Minimum 3 years (or 100,000 km) of full warranty. A declaration in this regard is to be submitted; ▪ Maximum delivery period – 120 days; ▪ The supplier shall be capable to provide vehicle parts for at least 10 years from the day of delivery. A declaration in this regard is to be submitted. <p>Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.</p>

<p>NAME, FUNCTIONAL TITLE: Matilda Dimovska, Deputy Resident Representative</p> <p style="text-align: center;">Signature:  DATE: <u>14.08.2010</u></p> <p>CONTACT PERSONS: Dumitru Budianschi, Project Manager (dumitru.budianschi@undp.org)</p> <p>CONTACT ADDRESS: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau</p> <p>SUBMISSION OF OFFERS:</p> <p>Offers shall be marked with the note "RfQ: Special Minibus".</p> <p>Offers shall reach the UNDP office not later than 5 October 2010, 16:30 (local time).</p> <p>Offers can be submitted either in hard copy, or electronically. Offers received by fax will be rejected. Incomplete offers shall not be examined.</p> <p>a) Documents/offers in hard copy need to be submitted in a sealed envelope and addressed to: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement</p> <p>b) Offers sent electronically need to be addressed to the following e-mail address: tenders-Moldova@undp.org</p>
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